

## University of Minnesota Police Department Application for Range Reservation

*IMPORTANT: Please review all Current Range Rules and rates before filling out the Range Reservation form.*

- ❑ Fill in the agency or group name, address, phone number and contact name. Please list only one contact. This should be the primary contact for the agency or group.

### Law Enforcement Use

- ❑ Check purpose of use
- ❑ Note the number of shooters
- ❑ Include instructor's names
- ❑ Attach a complete Lesson Plan and Course of Fire listing type and caliber of firearms

### Non-Law Enforcement Use

- ❑ Complete purpose of use
- ❑ Complete an educational goals statement. This must include:
  - Number of shooters
  - Type of firearms
  - Ammunition amount
- ❑ List names of certified firearms instructors/safety officers
- ❑ Attach firearms instructors and safety officer credentials

Please contact Ntombi Hewu at (612) 391-9904 or at [hewu0002@umn.edu](mailto:hewu0002@umn.edu) with questions regarding Range scheduling or paperwork.

*The University of Minnesota, in its sole discretion, reserves the right to refuse Range Use to any individual or group, at any time for any reason, including without limitation, any group without adequately trained and certified instructors.*

University of Minnesota  
University Police Department Firearms Range  
Application for Range Reservation  
Law Enforcement Agencies

Law Enforcement Agencies wishing to use the range facility must provide the following information and documentation.

1. Documentation needed:

A lesson plan and course of fire must be attached to this application. The attachments must list the type and caliber of firearms to be used.

2. Agency Information:

Agency Name: \_\_\_\_\_

Agency Address: \_\_\_\_\_

\_\_\_\_\_

Agency Contact Person: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

3. Reservation Information

Proposed Date(s) of Use: \_\_\_\_\_

Purpose of Use (check one)

Instruction

Competition Match

Other: \_\_\_\_\_

Number of Shooter: \_\_\_\_\_

Names of Instructors: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_